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NMMSS Program Organizational Change

On October 1, 2010, the NMMSS program moved organizationally from the Department of Energy's Office of Health, Safety and Security (HSS) to the National Nuclear Security Administration's (NNSA) Office of Nuclear Materials Integration (NA-73). Peter Dessaulles (Department Of Energy) and Brian Horn (Nuclear Regulatory Commission) continue as NMMSS program managers and the rest of the NMMSS team remains intact. However, because of the reorganization, the NMMSS surface and overnight mailing addresses have recently been changed to reflect the new organization. **Please use the March 2011 address as seen on page 4.** Thank you again for your continued support of the NMMSS Program.

NMMSS Internet Link

NMMSS Internet link - As of December 1, 2011 the <http://www.nmmss.com> address will no longer be valid and redirect you to the government <http://www.hss.energy.gov/nmmss/> web page. Please start using the .gov address.

Upcoming NRC NMMSS Reconciliation Workshop for NRC

A NRC NMMSS Reconciliation Workshop is scheduled at DOE Headquarters in Germantown, MD. for October 4-5, 2011. This course is designed for individuals with limited experience in completing their annual reconciliation with NMMSS. Participants are encouraged to bring NMMSS related issues and problems they are experiencing with their facility reconciliation.

The desired class size is 12 or less. A minimum of 6 will be required to conduct the workshop. You may register for the workshop by contacting John Ballard at 301-903-0092 or by email at john.ballard@hq.doe.gov. Be sure to include your name, job title, facility name, address, telephone number and email address. Due to security requirements entering the DOE Germantown facility, all potential students who are not US citizens MUST register for this workshop at least 45 days prior to the instruction dates. There is no cost for this course.

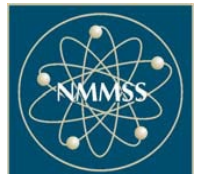
NMMSS Training Course for NRC

NMMSS training for NRC Licensees is scheduled for February 7-9, 2012, at DOE Headquarters, in Germantown, MD. This course is designed for individuals with limited experience in NRC reporting requirements and is based on NUREG/BR-0006, Rev. 7 and NUREG/BR-0007, Rev. 6. The following topics, among others, will be included:

- Completion of data forms: transactions, inventory and material balance
- Inventory reconciliation
- Foreign Obligations reporting
- Report products

The desired class size is 10 or less. A minimum of 6 will be required to conduct the class. You may register for the class by contacting John Ballard at 301-903-0092, or by email at John.Ballard@hq.doe.gov. Due to security requirements entering the DOE Germantown facility, be sure to include your name, nationality, job title, facility name, address, telephone number and email address. Due to security requirements entering the DOE Germantown facility, all potential students who are not US citizens MUST register for this workshop at least 45 days prior to the instruction dates. There is no cost for this course.

If interested, please respond by January 31, 2012



Upcoming NMMSS I training Course for DOE

The DOE NMMSS I (MCA-112) training course has been scheduled at DOE Headquarters in Germantown, Maryland for March 13-16, 2012. This course is designed to help personnel who have fewer than two years experience in nuclear materials accounting. A minimum of 6 will be required to conduct the class. There will be no training fees for DOE personnel or DOE contractors. Contact John Ballard at 301-903-0092 or by email at john.ballard@hq.doe.gov with questions or to reserve a spot in the class. Students will also be required to register for the class with the NTC at www.ntc.doe.gov.

DOE/NRC Forms for NMMSS Reporting

Following are two DOE/NRC Forms (740M and 741) that were recently updated and placed on the NRC home page. The only change to these two forms is the new expiration date listed on them. These can be accessed by using the following links:

Concise Note (740M): <http://www.nrc.gov/reading-rm/doc-collections/forms/nrc740m.pdf>

Nuclear Material Transaction Report (741): <http://www.nrc.gov/reading-rm/doc-collections/forms/nrc741.pdf>

Additional forms can be found at the following NRC web page: <http://www.nrc.gov/reading-rm/doc-collections/forms/>

NRC notes that DOE/NRC Forms 742 and 742C are being updated to note their new expiration dates. These two forms will soon be posted on the NRC web page.

Available NMMSS Products

The NMMSS operator has recently made the following documents available to the NMMSS Users.

D-2: NMMSS Directory of Reporting Identification Symbols (RIS) for Department of Energy site. This directory contains a listing of RIS's for the DOE sites which NMMSS accepts as valid as of May 2011.

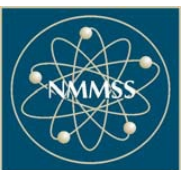
D-3: NMMSS Directory of Reporting Identification Symbols (RIS) for Nuclear Regulatory Commission/Agreement State licensed sites. This directory contains a listing of RIS's for the licensed sites which NMMSS accepts as valid as of May 2011.

D-15: NMMSS Directory of Reporting Identification Symbols (RIS) for sites located outside of the United States. This directory contains a listing of RIS's for nuclear sites located outside of the United States and which NMMSS accepts as valid as of May 2011.

D-23: Personal Computer Data Input for the Department of Energy Contractors, Effective January 1, 2012. This directory provides formatting requirements for the reporting of nuclear material information in electronic file formats to the NMMSS operator. This is a new document that has just been finalized and released.

D-24: Personal Computer Data Input for Nuclear Regulatory Commission Licensees, Effective January 1, 2012. This directory provides formatting requirements for the reporting of nuclear material information in electronic file formats to the NMMSS operator. This is a new document that has just been finalized and released.

SAMS, Version 7.0: SAMS is a facility-based version of the Nuclear Material Management and Safeguards System (NMMSS) software maintained by the U.S. Department of Energy (DOE) and the U.S. Nuclear Regulatory Commission (NRC). The SAMS software package provides the NMMSS user the ability to input data and perform edit checks at their facility for transactions, material balance reports, and inventories. **PLEASE NOTE:** Effective January 1, 2012, Version 7.0 will be the only version of SAMS that will be accepted by the NMMSS operator.



Copies of the above items are available free of charge. Please contact Gary Hirsch at 301-903-6870, Gary.Hirsch@hq.doe.gov. Requests may also be made through the NMMSS mailbox if you would like any of the above items sent to you.

2011 NMMSS User Meeting

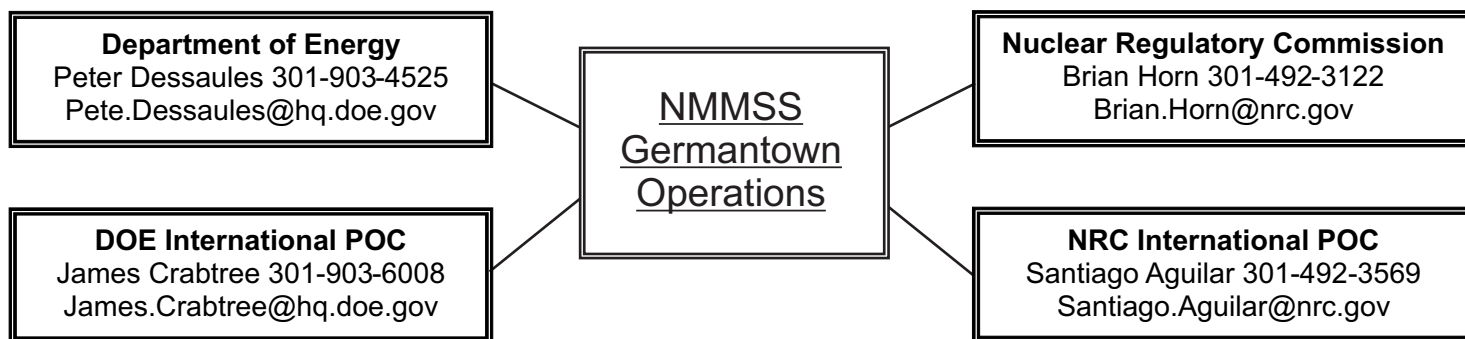
2011 NMMSS Users meeting documents: A list of the attendees, and copies of the presentations from the May 2011 NMMSS Users and Training Meeting are available at the NMMSS homepage. Follow this link to these items:

<http://www.hss.doe.gov/nmmss/2011nmmss/>.

NMMSS recognitions: At the May 2011 NMMSS Users and Training Meeting, a number of companies were recognized for their NMMSS activities. In addition, Ms. Faye Armstrong was recognized as the recipient of the NMMSS Lifetime recognition. Photographs of many of the recipients are posted on the NMMSS homepage. Follow this link to the photographs:

<http://www.hss.doe.gov/nmmss/2011nmmss/>.

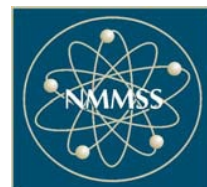
If you would like a copy place the cursor over the picture you want, right click the mouse, select "Save picture as" then designate the destination you want to save the picture to.



www.hss.energy.gov/nmmss

Telephone: 301-903-6251 Email: NMMSS@hq.doe.gov
Unclassified Fax: 301-903-1998• Classified Fax: 301-903-8341

| NMMSS TEAM: | | | |
|---------------------|------------------|-------------------------|--|
| Name | Title | Phone (301-903+ext.) | Email |
| Gary Hirsch | Team Lead | 6870 | Gary.Hirsch@hq.doe.gov |
| John Ballard | DOE Lead | 0092 | John.Ballard@hq.doe.gov |
| Patricia Smith | NRC Lead | 6860 | PatriciaR.Smith@hq.doe.gov |
| Len Myers | Special Requests | 2180 | Len.Myers@hq.doe.gov |
| Mitch Hembree | Analyst | 6299 | Mitch.Hembree@hq.doe.gov |
| Deborah Larabay | Analyst | 6148 | Deborah.Larabay@hq.doe.gov |
| Mary McConnell | Analyst | 6240 | Mary.McConnell@hq.doe.gov |
| Michael Nightingale | Analyst | 1328 | Michael.Nightingale@hq.doe.gov |
| Greg Perry | Analyst | 3656 | Gregory.Perry@hq.doe.gov |



Transaction and Inventory Due Dates for DOE Sites

| Reporting Month | Transactions Due | Inventory Due |
|-----------------|------------------|---------------|
| September 2011 | October 13 | October 15 |
| October 2011 | November 10 | November 15 |
| November 2011 | December 12 | December 15 |
| December 2011 | January 12 | January 15 |
| January 2012 | February 10 | February 15 |

| NMMSS OPERATIONS |
|----------------------------|
| HOLIDAY SCHEDULE |
| Labor Day – Sept. 5 |
| Columbus Day – Oct. 10 |
| Veterans Day – Nov. 11 |
| Thanksgiving Day – Nov. 24 |
| Christmas – Dec 26. |

UNCLASSIFIED/OVERNIGHT SURFACE MAIL ADDRESSES - March 2011 Update

UNCLASSIFIED

Xavier Ascanio
Director, Office of Nuclear Materials Integration
NMMSS Program, NA - 73, Germantown Building
U.S. Department of Energy
1000 Independence Avenue, SW
Washington, DC 20585-1290

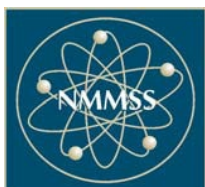
OVERNIGHT

Xavier Ascanio
Director, Office of Nuclear Materials Integration
U.S. Department of Energy
Attn: NMMSS Program, NA - 73
19901 Germantown Road
Germantown, MD 20874-1207

The NMMSS classified mailing address is available on the Safeguards and Security Information Management System (SSIMS) or by calling a NMMSS analyst. Identify Xavier Ascanio as recipient and NA-73 as the organization.

IMPORTANT: The “DO NOT X-RAY” marking does not prevent incoming packages from being sanitized. Please package CDs in cardboard rather than plastic casings. The plastic is heated by the sanitization machine, thereby warping the disk. There is less chance of this occurring if the data is packaged in cardboard.

For information on transmitting classified data to NMMSS electronically, contact Jim Crabtree, 301-903-6008 or James.Crabtree@hq.doe.gov.



NMMSS News is sponsored by the Department of Energy (POC: Pete Dessaulles; Pete.Dessaulles@hq.doe.gov, 301-903-4525) and the Nuclear Regulatory Commission (POC: Brian Horn; Brian.Horn@nrc.gov, 301-492-3122). General comments on this publication may be made by contacting Gregory Perry; Gregory.Perry@hq.doe.gov, 301-903-3656